

## RFO report for 5 March 2019 PC meeting (Position at 28 February 2019)

### 1. Financial statement

Community Account balance per bank statement 29 Jan 2019	£23,127.72
Business Savings Account balance per bank statement 29 Jan 2019	£5,145.64
<b>Balance</b>	<b>£28,273.36</b>
Unpresented approved cheques	(£721.69)
Orders requested for approval	(£462.55)
<b>Net Balance (assuming approval of orders requested)</b>	<b>£27,089.12</b>

### 2. Orders requested for approval

Payments requested for approval	Cheque	Sum
J Dark – Clerk salary Jan/Feb	101506	£380.86
J Dark – Clerk expenses Jan/Feb	101507	£46.69
Information commissioner	DD	£35.00
<b>Total</b>		<b>£462.55</b>

### 3. Unpresented approved cheques

Item	Cheque	Sum
J Dark – Clerk salary Nov/Dec	101498	£534.10
J Dark – Clerk expenses Nov/Dec	101499	£30.94
Office Needs – NHP stationery	101502	£156.65
<b>Total</b>		<b>£721.69</b>

### 4. Bank reconciliation

Cash book opening balance 1 April 2018	£15,579.14
Receipts:	£20,271.14
Community A/C payments excluding NHP grant expenditure:	£8,604.51
NHP grant payments:	£156.65
<b>Cash book balance:</b>	<b>£27,089.12</b>

### 5. Clerk salary

The pay scale 2019-20 shows an hourly rate of £9.96 at salary band (SCP 16 – new SCP 6). As per his review, the clerk will ask SALC to increase the rate to this sum from April 2019.

### 6. Projects

A draft specification for obtaining quotes for the War Memorial is included with the agenda papers. Potentially quotes for Well Housing could be asked for at the same time. A number of projects have slipped. It is recommended that the meeting consider how to progress them.

### 7. Groundwork grant

Correspondence from Groundwork on a grant application for the NHP Landscape Character Assessment (cost £8k) has indicated the following:

- To use the current grant (c2.2k left) for this purpose we would have to make a 'Project Change request' (spending grant on unapproved items could result in clawback)
- Applying for a new grant before existing grant is spent would mean returning unspent funds
- New grant applications open on 1/4/19 – max available £9k. We could apply to fund the LCA as well as uncompleted activities covered by the existing grant.

**Conclusion:** Depending on NHP Working Party's timescales, funding the LCA via Groundwork may mean returning the current grant and applying for a new one. The working party could consider how feasible it is to spend the existing grant rapidly as the cost of these activities plus the LCA is more than the £9k limit.

