

RFO report for 4 May 2021 PC meeting (Position at 27 April 2021)

1. Financial statement

Community Account balance per bank statement 29 Jan 2021	£14,353.11
Business Savings Account balance per bank statement 29 Jan 2021	£5,160.08
Balance	£19,513.19
Unpresented approved cheques	(£972.03)
Unpaid orders requested for approval	(£1,388.57)
Net Balance (assuming approval of orders requested)	£17,152.59

2. Orders requested for approval

Direct debit payments	Date	Sum
ICO annual sub	11/03/21	£35.00
Cashed cheques requested for approval	Cheque	Sum
S Bezencenet – Defibrillator contribution	101607	£400
Total paid orders		£435.00
Issued cheques requested for approval	Cheque	Sum
SALC - Training	101608	£30.00
SCC – Street light energy/maint costs 2020-21	101609	£426.19
Unissued cheques requested for approval	Cheque	Sum
SALC – Annual sub	101610	£340.40
HMRC – Clerk Tax Q4 2020-21	101611	£153.60
J Dark – Clerk expenses Mar/Apr	101612	£28.78
J Dark – Clerk salary Mar/Apr	101613	£409.60
Total unpaid orders		£1,388.57

3. Unpresented approved cheques

Item	Cheque	
Sean Fry - expenses	101556	£7.07
J Dark – Clerk expenses Nov/Dec	101599	£31.78
J Dark – Clerk salary Nov	101600	£204.80
J Dark – Clerk salary Dec	101601	£204.80
J Dark – Payment of web security certificate	101603	£36.00
J Dark – Clerk salary Jan/Feb	101604	£409.60
J Dark – Clerk expenses Jan/Feb	101605	£23.98
SALC – payroll, half year to March 31 2021	101606	£54.00
Total		£972.03

4. Receipts since last report

Interest £0.13

5. Bank reconciliation

Cash book opening balance 1 April 2021 £18,084.97
 Receipts £0
 Community A/C payments £932.38
Cash book balance: £17,152.59

6. Appointment of grass cutting contractor

Councillors are requested to approve the appointment of the contractor for 2021/22 at an increased rate of £220 per cut. This represents a £20 increase, the first for six years.

7. CIL payment

BDC has notified the parish council that a CIL payment of £2,353.75 will be made covering the period 01 October 2020 to 31 March 2021. This payment relates to development at Scotland Hall Cottage.

8. Exercise of Public Rights

The internal auditor has indicated that the signed AGAR Internal Audit Report will be returned within 10 days of audit documents being sent to her. Therefore it is recommended that:

- The period for the Exercise of Public Rights is set at 14 June to 23 July.
- The clerk is authorised to amend this period should the internal auditor report later than 14 June.