

STOKE BY NAYLAND PARISH COUNCIL

A Meeting of the Parish Council will be held
at The Village Hall, Stoke by Nayland on Tuesday 10 March 2015 at 7.30 pm

AGENDA

1. ELECTION OF CHAIRMAN

2. TO RECEIVE APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF INTEREST

On items on the agenda and consideration to granting dispensations where appropriate

4. PUBLIC FORUM

An opportunity for the public to raise matters which are the responsibility of the Parish Council.
Each person to be allowed to speak for a maximum of 2 minutes

5. MINUTES - to approve the minutes of the meeting held on 10 February 2015

6. TO RECEIVE REPORTS FROM:

County Councillor
District Councillor
Suffolk Constabulary

7. HIGHWAYS

- (a) To receive a report from the Traffic Group
- (b) To receive an update on the issue of sewers in Park Street
- (c) To consider the Car Park Signs in the Parish
- (d) To consider the levelling and removal of the dragons teeth at Clipt Bush Corner

8. FOOTPATHS

- (a) To consider the issue of Footpath Maintenance
- (b) To consider issues relating to the Downs Footpath
- (c) To consider the proposed Footpath NW of Stoke by Nayland

9. FINANCIAL AND AUDIT MATTERS

- (a) Payments made – to approve payments made since last meeting
- (b) Invoices - to approve payment
- (c) Clerk's salary following CiLCA qualification
- (d) Filing cabinet – to consider purchasing for Clerk
- (e) To consider a donation to the Recreation Ground
- (f) Donations and Section 137 payments
- (g) To consider the use of s106 monies
- (h) To approve the appointment of Mr Robert Lightfoot as internal auditor for 2014-2015
- (i) To carry out a financial risk assessment
- (j) To assess the effectiveness of internal financial controls

10. STREET LIGHTING - to receive an update from the Working Party

11. VILLAGE GRASS CUTTING – to consider renewal of contract for next financial year

12. VILLAGE LOCK UP - to consider quotations received

13. VILLAGE OF THE YEAR – to consider entering

14. STOKE BY NAYLAND TWINNING

15. STOKE BY NAYLAND PARISH WEBSITE

16. TO RECEIVE REPORTS FROM

- (a) Planning Committee
- (b) Representatives of other bodies
- (c) Longer Term Finance Working Party
- (d) Emergency Planning Working Party
- (e) Stour Valley Parish Council Representatives Quarterly Meeting 25.2.15

17. OUTSTANDING ISSUES

To deal with items from the Minutes of 20 January and 10 February 2015 not addressed on the agenda

18. COMMUNITY NEWSLETTER - To agree items to be highlighted

19. ELECTION 7 MAY 2015 – to confirm arrangements

20. CLERK'S AND CHAIRMAN'S CORRESPONDENCE

21. TO CONFIRM ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

22. TO SET FUTURE AGENDA ITEMS

23. TO CONFIRM THE DATE OF THE NEXT MEETING