

## STOKE BY NAYLAND PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 13 SEPTEMBER 2016 AT 7.30 PM

<b>Present:</b>	Stevie Bezencenet (SB) Jeremy Bloomfield, Vice Chairman (JB) - in the Chair Nicki Bray (NB) Martin Nielsen (MN) Andrew Collins (AC) Adam Sedgwick (AS)  Jane Cryer - Clerk (JC)
<b>Apologies:</b>	Vivienne Klimowicz (VK) - part Isabelle Reece, Chairman (IR)
<b>In attendance:</b>	Melanie Barrett, Babergh District Council (MB) James Finch, Suffolk CC

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JB formally welcomed AC to his first meeting as a Parish Councillor.

#### **16.9.1 APOLOGIES FOR ABSENCE**

See above.

#### **16.9.2 DECLARATIONS OF INTEREST**

None.

#### **16.9.3 PUBLIC FORUM**

No members of the public were present.

#### **16.9.4 REPORTS FROM OUTSIDE BODIES**

##### **16.9.4.1 Babergh DC**

A written report had been submitted, a copy of which is filed with these minutes. MB explained that Babergh was currently reviewing their sheltered housing provision. The scheme at Parker's Way in Nayland would retain its designation but would in future be known as a 'Supported Living Scheme'. From April 2017 residents would have a scheme manager on site five days per week, as well as an alarm for assistance. There was also a possibility that a Community Visiting Service might be introduced for people living in their own accommodation, but who would benefit from additional support.

Deborah Cadman, CEO of Suffolk County Council, was now providing Chief Executive support to Babergh on one day per week; it was likely to be the new year before a new Chief Executive was appointed.

With regard to the footpath between Sudbury Road and Goldenlond, a site visit had been made and feedback was awaited.

##### **16.9.4.2 Suffolk CC**

A written report had been submitted, a copy of which is filed with these minutes. The main item was devolution - the online consultation had closed on 23 August, but SCC would continue with its own consultation until October, when councillors would be asked to give the proposals final approval. JF said it appeared that the majority of stakeholders were in favour of devolution, although not in favour of an elected mayor.

A community grant created by SCC as part of its Raising the Bar programme was now open for applications.

A grant of up to £20,000 was available for projects aiming to support parents and carers in a way that complemented learning at school, especially during early years. The closing date for applications was 29 September.

JF would chase the final plan for the 20mph zone and the implementation of a 30mph speed limit in Scotland Street and would forward it to the Clerk.

In response to a question from MN, JF said he would provide more information on the possibility of part of SCC's budget for cutting footpaths being transferred to the Parish Council; this would be an agenda item for the next PC meeting.

#### **16.9.5 MINUTES OF PREVIOUS MEETING**

It was proposed by AS, seconded by MN and agreed unanimously that the minutes of the meeting held on Tuesday 12 July 2016 should be accepted as an accurate record, and signed accordingly. JC would recirculate the confidential minute (16.7.9.2), to be signed at the next meeting.

#### **16.9.6 FINANCIAL MATTERS**

##### **16.9.6.1 RFO's report**

The report was noted. It was proposed by SB, seconded by AC and agreed unanimously that payments of £2,162.98 should be authorised \*. The second tranche of the precept had been received from Babergh DC - as agreed at the last meeting, this had been paid into the current account. It was agreed that the monthly standing order from the savings account to the current account should be cancelled; JC would prepare a letter to be counter-signed by two signatories.

*(\* it was subsequently agreed to hold back the cheque to Boxford Lane Joinery in respect of refurbishment of the noticeboard - see minute 16.9.14).*

#### **16.9.7 REPORTS FROM COUNCILLORS**

##### **16.9.7.1 Planning Committee**

The Planning Committee had met earlier in the evening. Two planning applications had been considered: the Committee had not objected to the application by Half Moone Cottage to extend the garage and convert it to a home studio. However, it was felt that the application should have made reference to the fact that the property was next door to a Grade I listed building and stated the reasons why there would be no adverse impact on this. The Committee had also had no objections to the application by Old Vicarage Cottage, School Street to reduce the height of a magnolia tree and pruning of a flowering cherry and silver pear.

Tendring Hall Estate had submitted a proposal to Babergh for affordable homes on the far end of the allotments, adjacent to Butt Road. The Clerk would invite Hector Wykes-Sneyd to the next Planning Committee meeting.

With regard to 'Planning together and community engagement', there had been no further progress on the Housing Need Survey due to various changes within Babergh DC. AS had spoken to James Finch and Simon Amstutz, who were both in favour of a PC representative on the AONB Partnership, and it had been agreed that Stoke should take the lead on this; the Clerk would therefore write to the Chair of the AONB Board.

##### **16.9.7.2 Street light working party**

MN had prepared a report; JB now had some costs. A note would be circulated to working party members, following which the report would be brought back to the PC for consideration.

##### **16.9.7.3 Parking Group**

SB reported on the meeting held on 18 August, when it had been agreed to present the following proposals to the PC:

- Ask all householders whether they would like to have white 'H' lines across the access to their properties;

- Send a map of School Street to James Finch so that he could consider the implications of white 'H' lines for the whole street
- Thicker white lines near the school, opposite the holly tree, across the Recreation Ground and up to the hydrant, and also from the holly tree upwards to enable the school bus to park at the end of the school grounds.

AS stressed the importance of residents being aware that 'H' lines meant no parking by anyone at any time, including householders.

It was agreed that cross-hatching and double yellow lines would not be a good idea because of the necessity for Traffic Regulation Orders (TROs).

The working group would continue to take this forward, as work in progress.

#### **16.9.9.4 War Memorial**

AS had obtained a second quotation, which was considerably lower than that from Luxstone, and provided more detail. A third quotation was awaited, which AS would chase. He confirmed that, as long as the repairs were 'like for like', permission would not be required to carry out the work, but he proposed to check BDC's Conservation Advisers were content with what was proposed.

#### **16.9.9.5 Other Parish bodies**

JB had attended a SALC area meeting, at which the election of a new chairman had been agenda item; however, no appointment had been made. The lack of police support and information had been raised; SALC had suggested asking the PCC, Tim Passmore, to look into this. Devolution had also been on the agenda.

Recreation Ground Committee - NB said she had been approached to stand as Chair, but had declined. Although this was not a PC responsibility, councillors would give some thought to other potential candidates.

#### **16.9.10 HIGHWAYS**

This subject had been largely covered earlier in the agenda. However, NB said she was concerned at the speed tractors were travelling at through the village. It was agreed that JB would contact the contractors involved, as in the previous year.

#### **16.9.11 PC AND VILLAGE HALL COMMITTEE**

JC confirmed that the refurbished noticeboard had been put back in place. However, it had been positioned even higher up than before and she was now unable to reach the top bolt, or use the top part of the noticeboard. It was proposed by AC, seconded by NB and agreed unanimously that the Clerk should ask the contractors to reposition the noticeboard, and that their invoice should not be paid until this had been done.

#### **16.9.12 CORRESPONDENCE**

##### **16.9.12.1 Resignation**

Julia Louch had resigned from the PC on 30 August, due to other commitments. The Clerk had requested a casual vacancy notice from Babergh which would be displayed until 4 October; if no election had been requested by this date, the PC would look to co-opt.

##### **16.9.12.2 Roman River Festival**

A request had been received from the organisers to erect a banner on the village green for the duration of the festival. After consideration, it was felt that this would not be appropriate.

##### **16.9.12.3 Overgrown hedge**

A request had been received from a resident of Blundens Corner to reduce the height of the trees opposite her house; she had contacted Babergh who had said this was a PC matter. However, it was agreed that it was, in fact, an issue for the Recreation Ground Committee and the Clerk would therefore forward her query.



**16.9.13 COMMUNITY NEWSLETTER**

Items for the next issue:

- Anglia in Bloom - Stoke by Nayland had won Silver in the Village category
- Vacancy (see minute 16.9.12.1)

**16.9.14 OUTSTANDING ISSUES / FUTURE AGENDA ITEMS**

- Review of asset register
- Review roadside advertising policy
- Use of village green

**16.9.15 DATE OF NEXT MEETING**

7.30pm on Tuesday 8 November 2016, preceded by Planning Committee meeting at 7pm.

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