

STOKE BY NAYLAND PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 14 JUNE 2016 AT 7.30 PM

Present: Stevie Bezencenet (SB)
Nicki Bray (NB)
Vivienne Klimowicz (VK) - part
Martin Nielsen (MN)
Isabelle Reece - Chairman (IR)
Adam Sedgwick (AS)

Jane Cryer - Clerk (JC)

Apologies: Jeremy Bloomfield - Vice Chairman (JB)
Julia Louch (JL)

Melanie Barrett, Babergh District Council (MB)
James Finch, Suffolk CC

16.6.1 APOLOGIES FOR ABSENCE

See above.

16.6.2 DECLARATIONS OF INTEREST

None.

16.6.3 PUBLIC FORUM

There were no parishioners present.

16.6.4 WRITTEN REPORTS FROM OUTSIDE BODIES

There were no written reports submitted.

16.6.5 MINUTES OF PREVIOUS MEETING

It was agreed that the second sentence of minute 12.1 (Draft Footpath Strategy) should read “MN said he had received feedback from IR challenging the draft contention regarding demand for use of bridleways, and from AS regarding ‘quiet lanes’. MN agreed to revise the draft to acknowledge that wider demand may exist, and to include an action regarding consultation with potential bridleway users. Following agreement from IR and AS as to the specific amendments to the draft, the Footpath Strategy would be considered as appropriate policy.” With this amendment, the minutes of the AGM held on Tuesday 3 May 2016 were approved and signed.

16.6.6 FINANCIAL MATTERS

16.6.6.1 Accounts for 2015/16

The accounts showed a balance of £11,154 for 2015/16. It was proposed by MB, seconded by SB and agreed unanimously that they should be approved.

16.6.6.2 Annual Return for 2015/16

16.6.6.2.1 Annual Governance Statement

Section 1 of the Annual Return was completed and signed by the Chairman and the Clerk / RFO.

16.6.6.2.2 Accounting Statements

Section 2 of the Annual Return was signed by the Chairman and Clerk/RFO. The internal audit had already been carried and the report was noted. With regard to the purchase of traffic cones and signs, it was agreed that the Parish Council should be the official owner of these assets; JC would ensure they were covered by insurance and added to the Asset Register.

16.6.6.3 RFO's report

The report was noted. It was proposed by AS, seconded by NB and agreed unanimously that payments of £3625.93 should be authorised.

16.6.7 REPORTS FROM COUNCILLORS

16.6.7.1 Parking

SB had requested guidance from Councillor Finch and was awaiting a response.

16.6.7.2 Footpaths

JC would ensure that the final Strategy was on the website as soon as possible. MN was due to meet Kelvin Hawes for a site visit to review action needed, particularly the footpath behind the Guildhall. In response to a comment from SB about garden rubbish being tipped behind St Mary's Cottage, IR noted that this was estate land. Bonfires were also an issue - for example, on the allotments and the area leading to Cherry Wood; this would be an agenda item for the next meeting.

16.6.7.3 Recreation Ground

NB said there had been an incident on 27 May when a secondary school pupil had been approached by an unknown adult who had tried to take his school bag; the incident had been reported to the police and the primary school alerted. VK said there had been six incidents reported in the last nine months; Sgt Gary Milburn was the contact. VK also reported that the grass on the Recreation Ground was too long - the Committee had reported this and the grass was due to be cut within the next week, weather permitting.

16.6.7.4 St Mary's Church

AS said the net proceeds were the highest for some years - exceeding 2010, when the weather had been perfect. Sales at the art exhibition had also been high, although the percentage paid to the artists had increased to 75%. In all, around £7000 had been raised. The new Parish Priest would be licensed at a service to be held on 21 July.

16.6.7.5 Anglia in Bloom

IR said arrangements were progressing well. Judging would take place on Monday 11 July, between 10am and 11.30am. She would ask JB if it might be possible to ring the bells at this time.

16.6.8 PLANNING

AS took the chair for this part of the meeting.

16.6.8.1 Planning applications

No applications had been received since the last meeting.

16.6.8.2 Planning decisions

No decisions had been received since the last meeting.

16.6.8.3 Parish Groups

AS reported on the meeting held on 14 April, attended by representatives from Leavenheath, Nayland, Polstead and Stoke by Nayland Parish Councils. Two possible actions had been suggested:

- A SALC training day on planning for the four parish councils - agreed in principle, subject to cost;
- A Suffolk representative on the AONB Partnership Board - agreed.

With regard to the proposed Housing Needs Surveys, AS said surveys were proposed for Stoke by Nayland, Nayland and Leavenheath; Assington had already identified a potential site and was proceeding separately. In response to a question from VK, AS said if each parish council agreed to pay £1 per household, Babergh would cover the remainder of the cost which, for Stoke PC, would be in the region of £300. In response to a question from IR, AS said there was a possibility the Lady Anne Windsor Charity might be able to make a small contribution, as a potential developer. MN said he felt the cost should be met by the district council, or co-funded by the developer. He would also need to know more about what the survey would look like; AS said Babergh would prepare the template, working with Community Action Suffolk.

It was proposed by VK, seconded by MN and agreed unanimously that Babergh should be asked to explain in writing why a survey was needed, why the parishes were being asked to contribute, and what the template for the survey would look like; AS agreed to take this forward.

16.6.8.4 Any other planning matters

There were no other planning matters to be dealt with.

16.6.9 ANNUAL PARISH MEETING

It was proposed by SB, seconded by VK and agreed unanimously that the minutes of the Annual Parish Meeting held on Tuesday 3 May should be approved. It was also agreed that the next Annual Parish Meeting would be held on Tuesday 25 April 2017. IR suggested that PC representatives on other parish organisations should ask them to notify the Clerk of any changes to committee members and contact details, as this would make it easier when sending invitations out. JC would also make a request via the LSPN.

16.6.10 CORRESPONDENCE

None received.

16.6.11 COMMUNITY NEWSLETTER

MN would draft an article on the Footpaths Strategy and send it to JC for approval. JC would include a request to be kept up to date with other organisations' contact lists (see 16.6.9).

16.6.12 FUTURE AGENDA ITEMS

- Bonfires
- Maintenance and repair of grit bins
- Traffic: road signs and HGVs

16.6.13 DATE OF NEXT MEETING

Tuesday 12 July 2016 in the Village Hall: Planning Committee meeting at 7pm, followed by full Council meeting at 7.30pm.

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