

STOKE BY NAYLAND PARISH COUNCIL

Stoke By Nayland Parish Council

Minutes of the Meeting held on Wednesday 22nd January 2014 in the Stoke By Nayland Village Hall, at 7.30 p.m.

Present: Mr. Cook, Mrs. Klimowicz, Mrs. Oakes (Chairman), Miss Reece, Mr. Sedgwick, Mr. Shrosbery, Mr. Slater, Mrs. Smith.

In attendance: Mrs Gray (the Clerk) District Councillor Cave PCSO Hawkes and 4 members of the public

- 1. Apologies for Absence** – County Councillor Mr Finch, Mrs. Ennew-Hayter
- 2. Declarations of Interest** – None declared
- 3. Public Forum** – Members of the public were advised that the Scotland Street green area would be an agenda item on March 11th and that they would have an opportunity to speak then
- 4. Minutes** – With amendments the minutes of the meeting held on 12th November 2013 were confirmed as a correct record and signed by the Chairman.
- 5. County Councillor's Report** – Mr. Finch had circulated a report prior to the meeting. Mrs. V Klimowicz asked the Clerk to confirm with Mr Finch that the traffic plan was still being dealt with as there had been no recent update.
- 6. District Councillor's Report** – Mr. Cave spoke about issues covered in the latest Parish and Town Council Newsletter produced by BDC and stated that the Core Strategy should have final approval in February.
- 7. PCSO** – PC Hawkes stated that there had been two reported crimes in the period from November 12th 2013. She advised the Council of recent taxi and courier scams and asked for posters to be displayed in the notice board. The Council thanked PCSO Hawkes for her attendance.

Mrs V Klimowicz asked if there were any more indications that vehicle activated signs would be positioned in the village. James Finch had been asked previously why there had been no response. The PCSO said that she would look into it from the police side.

At this point PCSO Hawkes left the meeting

- 8. Streetlights** – The Council discussed in detail how best to proceed with the future of the streetlights. They concluded that the parishioners would be consulted with a questionnaire delivered with the LSPN. With the results of the survey the Council believed that the working party would have more information enabling Councillors to come to a more decisive way forward. To facilitate the fullest response from residents, the Council rescinded its earlier decision on the subject.

Mrs. Klimowicz pointed out that the light on Blundens Corner was still not working and had been out for a year. She further reported that the Clerk had received no reply to

date to the request for a reduction in maintenance payment. The Clerk would pursue Suffolk County Council for a reply and repair.

- 9. Recreation Ground** – Mrs V Klimowicz reported that the committee was requesting the Parish Council to help contribute to the insurance costs. It was agreed that the Recreation Ground would be an Agenda Item in March.

10. Financial Matters

- a) Invoices - The Council noted that the following had been paid since the last meeting:-

R.Chisnall	£21792.00
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The Clerk/responsible Financial Officer reported that the following invoices had been received:-

S Gray salary Nov/Dec13 & Jan 14	£751.30
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RESOLVED that the accounts be paid.

Regarding the expenses incurred by the Clerk, the Council agreed for the Clerk to calculate the cost of electricity and phone calls in order to be paid a monthly sum. The Council agreed for the Clerk to purchase the latest edition of the Local Parish Council Administration by Baker.

Mrs V Klimowicz reported in detail the problems encountered with and caused by Barclays Bank regarding the payment for the work done on the footpath. It was agreed that once the Community Account was in credit Mrs. V Klimowicz and the Clerk would start proceedings with the complaints Ombudsman. Changing banks would be discussed later in the year.

- b) Financial Statement as at 31st December 2013 – noted

- c) Budget 2014/2015 and Precept. – The Council had discussed the proposed budget at the November meeting. Babergh had issued the tax base for the Councils in December. For Stoke by Nayland it resulted in an increase of £117.00 in the grant. Councillors RESOLVED to keep the precept at £11,000 (+£822 Local Grant) for 2014/15. Proposed by Mr Cook, seconded by Mr Sedgwick

- 11. Grievance and Disciplinary Procedures** – It was agreed that the Clerk would circulate the Grievance and Disciplinary Procedures to Councillors to be discussed at the meeting in March.

- 12. Volunteer Lift Service** – It was agreed that the Parish Council would support the establishment of this service. Mr Sedgwick reported that notices requesting volunteer drivers would be circulated with the LSPN.

- 13. Parking at Village Hall** – The popularity of the Village Hall on a Thursday had resulted in a complaint about the parking around the green. It was agreed that the Village Hall Committee would speak to the clients.

14. Local Housing Need – Mr A Sedgwick thanked the Councillors for their comments on the proposed survey. There was still confusion as to how eligibility for affordable housing was decided. It was planned that the Housing Survey would be distributed with the February edition of the LSPN.

15. Broadband – The PCC had reported that County Broadband was installing additional equipment. It was noted that the Stoke by Nayland Golf Club and Focus School already had their broadband from another provider.

16. HGV Sign – Mr. J Finch had asked Suffolk County Council, the Parish Council and owner to meet. The Clerk reported that the resident had contacted Mr J Finch for an update on the sign.

17. Grit – The preferred contractor to build a new grit bin at the Recreation Ground had now retired and the Clerk would make arrangements to get quotes from other contractors and arrange for them to meet Mrs V Klimowicz on site.

The grit bin at Blundens Corner was empty of grit but contained slabs of concrete the Clerk would contact Highways to find out if grit is still to be delivered and advise them of the exact location.

18. Scotland Street Sewerage System – The Chairman reported that she had received a letter from Savills, the contractor for Anglian Water, stating that the work would go ahead on the pipe and the Council will be notified of the start date.

19. Reports

- (a) Planning – Mr. Shrosbery reported on the December and January committee meeting.
- (b) Traffic Working Party – Mrs V Klimowicz had requested at Agenda item 5 that Mr J Finch be asked about the progress of the traffic plan
- (c) Village Hall –
- (d) Primary School – Mrs V Klimowicz reported that the school and Friends of the School would be helping at the opening of the footpath on 23rd January.
- (e) Footpath Maintenance – Mr. Shrosbery reported that the sign at Weylands Farm was now in place. The bridge over the River Box had been repaired and the trees at the property of Mr Lawrence, which had been recently uprooted, had been made safe. The Council asked the clerk to send him a letter of thanks.

Mrs V Klimowicz reported that the new footpaths under the Paths for Communities Scheme had been numbered 34 and 35 public right of way respectively under the SCC Definitive Map.

Dog fouling was an issue and the Council agreed for Mrs V Klimowicz to purchase notices up to the value of £50.00 asking dog owners to clear up after their dog.

Mr A Sedgwick reported that S Rendall was looking at a ten to fifteen year plan of expansion and this would be the ideal opportunity to seek improvements to footpaths in and around the golf course and Boxford Fruit Farms land. This might involve applying for an Official Diversion of the Official Public Right of Way which ran over the golf course. It was agreed that Kevin Verlander of SCC would be contacted.

It was agreed for the Council to obtain three tenders for the maintenance of the village green and grass cutting. Mrs. Oakes said that she would do this. The grass cutting would be an Agenda item in March.

The Council recorded their thanks to the Focus School who donated half their proceeds from the jumble sale to the Woodland Group Committee.

20. Correspondence

(a) Downs Path Lady Windsor Charity

A letter from the Lady Windsor Charity had been sent detailing the state of the footpath and requesting for the Council to assist in some sort of repair. It was agreed by the Council that a more permanent solution to the safety of the footpath be sought. The Clerk would investigate the legal obligation of the Council to maintain a footpath. The Council would look at how the existing path could be made safer. The Clerk would reply to the Lady Anne Windsor Charity explaining that the Council had been trying to find a solution to satisfy both parties.

(b) St Marys Church Clock – A letter had been sent for information only regarding the return of the battery to the manufacturer

(c) SALC Local Councillor – given to each Councillor

21. Community Newsletter – Footpath 34 & 35, Streetlighting Survey and Scotland Street

The meeting closed at 10.00 p.m

Chairman

Date