

**DRAFT STOKE BY NAYLAND PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 6 JUNE 2017 AT 7.30PM**

**Present:** Isabelle Reece, Chairman (IR)  
Jeremy Bloomfield, Vice Chairman (JB)  
Martin Nielsen (MN)  
Stevie Bezencenet (SB)  
Andrew Collins (AC)  
Adam Sedgwick (AS)  
Vivienne Klimowicz (VK)

**In Attendance:** James Dark, Parish Clerk (JD), James Finch (JF)

**Apologies:** Nicki Bray (NB)

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**17.6.1 TO RECEIVE APOLOGIES FOR ABSENCE**

See above

**17.6.2 TO RECEIVE DECLARATIONS OF INTEREST IN ANY AGENDA ITEM**

None declared.

**17.6.3 PUBLIC FORUM**

**17.3.6.1: To approve plans for a 20mph traffic calming zone in Stoke by Nayland village**

JF presented updated diagrams showing proposed final plans for the 20mph traffic calming zone in Stoke by Nayland village. Councillors examined the diagrams and confirmed that the traffic calming measures shown on the diagrams reflected the PC's requirements following its public consultation. It was resolved to accept the final plans numbered 100236-SBN-DD-1200.

**17.6.4 UPDATE ON APPOINTING A STREETLIGHTING CONTRACTOR**

JB presented options for carrying out the streetlight removal, upgrading and replacement scheme agreed by the PC, along with costings. They showed that appointing SCC to manage and carry out the work would be the most efficient option.

MN provided a briefing on steps taken to gain cost estimates. Nine companies had been approached. Only two expressed interest and only one had provided information which could be used for budgeting purposes. The headline prices provided by this contractor had been attractive, but additional costs associated with the need for it to involve UK Power Networks in disconnection/reconnection meant the overall cost would not be competitive with SCC's.

An in-depth discussion followed including consideration of whether work on two specific lights would be cheaper if carried out by this contractor. The PC's expectation was that carrying out this relatively small amount of work was unlikely to be attractive to the contractor, and that economies of scale would be eroded. However, to ensure the most thorough possible investigation of all options, it was agreed that MN should contact the contractor to request estimates.

It was resolved that, in parallel, JB would write to SCC confirming the PC's specification for the project, and requesting that costs be formally confirmed along with any terms and conditions that may apply.

After receiving the necessary responses from SCC and the contractor to be approached by MN, the PC would meet at the earliest opportunity to consider the responses and appoint the supplier(s). In line with the PC's Standing Orders, these documents would be circulated to all members at least a week before this meeting.

**Action:** MN to contact the contractor referred to above to request costings for work required on two lights.

**Action:** JB to write to SCC requesting final written confirmation of costings and any terms and conditions.

## **17.6.5 OUTSTANDING ISSUES/FUTURE AGENDA ITEMS**

### **17.6.5.1 Consideration of the parish's housing supply**

AS reported on formal and informal meetings councillors had attended with BDC officials and other PCs to discuss current land supply, housing and development issues in the district. AS reported that:

- BDC expects to be in a position to carry out a housing needs survey for the parish and surrounding parishes in the autumn
- The wider implications of a judicial review overturning permission to develop a site in East Bergholt are unclear at present. Potentially there could be impacts on BDC's five year land supply and patterns of development in the district.

A discussion followed on the nature of housing quality, supply and demand in the parish, and how these factors may affect current and future residents. It was agreed that these matters and potential actions should be considered further at the PC's November meeting.