

STOKE BY NAYLAND PARISH COUNCIL

Minutes of the Meeting of the Council held on Tuesday 3rd July 2012 in the Village Hall, at 7.30 p.m.

PRESENT: Mr. Cook, Mrs. Ennew-Hayter, Mrs. Klimowicz, Miss Reece, Mr. Sedgwick (in the Chair), Mr. Shrosbery, Mr. Slater, Mrs. Smith and the Clerk.

Also in attendance: District Councillor Cave

1. Apologies for Absence – Mrs. Oakes, County Councillor Finch and PCSO Coleman.

2. Declarations of Interest – Mr. Sedgwick declared a personal interest in item 7 as a PCC member and a prejudicial interest as personally responsible for part payment for the shortfall in contributions for the jubilee beacon.

3. Public Forum – no members of the public were present.

4. Minutes - the minutes of the meeting held on 1st May 2012 were confirmed as a correct record and signed by the Chairman.

5. Matters arising from Minutes

- (a) Village of the Year Competition – second place had been achieved, only two points behind the winning village. £200 prize money and a certificate would be received. Mr. Shrosbery thanked everyone who had supported him in making the application. Councillors commented that it would be useful to be told the judging criteria before the application was made. The Chairman thanked Mr. Shrosbery for his hard work
- (b) Sycamore stump on the Downs – confirmation was still awaited that the Parish Council's insurance would cover work to cut down to ground level and apply poison to prevent regrowth. **Action** – Clerk to chase
- (c) Blundens Bus Shelter – a licence had been received from Babergh DC. A site visit with Highways was required to ensure there were no visibility issues. **Action** – VK
- (d) New Bench - Mr. Shrosbery reported that the Tendring Hall Estate had not agreed to the installation of a new bench along footpath 27 between the Guildhall and Poplars Farmhouse. **Action** – ASH/ DS to inform Mr. Frampton

6. Annual Parish Meeting - the minutes of the Annual Parish Meeting held on 17th April 2012 were agreed. There were no matters arising.

7. Jubilee – the Chairman commented that the weekend events had been successful. Mr. Cook explained that there was a £350 shortfall after the events and proposed that this was met by the Parish Council, which had previously resolved to contribute up to £500. This was seconded by Mrs. Klimowicz and agreed by the Council.

The Clerk explained that there was a £43.43 residue from the £250 sponsorship received to cover the jubilee beacon evening. It was resolved to divide this between Mr. Sedgwick and Mr. Channon who had met the shortfall on the cost of the beacon. Mr. Cook was thanked for his work in organising the jubilee events and the work put in by Jane Arkell and Yvette Long in organising the Spring Fair was also acknowledged.

8. Financial Matters

- (a) Invoices

i. The Council noted that the following had been paid since the last meeting:-

Park Street Stores (Annual Parish Meeting refreshments)	£33.16
Chris Mortimer (grass cuts 17/5 and 30/5)	£204.00
Keith Cook (reimburse jubilee beacon eve refreshments expenses)	£206.57

ii. The Clerk reported that the following invoices had been received:-

Village Hall Hire June / July 2012	£40.00
B. Philbidge salary and expenses May and June 2012	£558.48
Keith Cook (contribution to Jubilee events)	£350.00
Chris Mortimer Grounds Maintenance	£234.00

RESOLVED that the accounts be paid.

(b) Financial Statement - the Financial Statement as at 30th June 2012 was noted.

9. Code of Conduct

The Clerk had been advised by SALC that a new code of conduct should be adopted from July 1st and had previously circulated copies of the Suffolk Code of Conduct for consideration as well as a revised Register of Members' Interests form. Some Councillors questioned the value of registering non-pecuniary interests and the restriction of having to leave the room immediately on declaring a pecuniary interest. The Council decided not to adopt the Suffolk Code and asked the Clerk to seek clarification from SALC on what was required by law. **Action** – Clerk.

10. Bins

- (a) Dog bins – Mr. Shrosbery had been unable to find a suitable alternative site for the bin in Scotland Street. The Clerk had been informed that BDC would not install a new dog bin where footpath 13 meets Park Street as there was already a bin on that footpath. RESOLVED to move the Scotland Street dog bin to Park Street. **Action** - Clerk.
- (b) Litter bin near war memorial – Mr. Shrosbery had removed and disposed of the damaged litter bin. It was decided to relocate the remaining bin to the village hall wall (to replace existing) and replace with a larger freestanding one. **Action** – Clerk to organise moving existing bin with BDC and to cost and arrange installation of the new bin.

11. National Grid Consultation – Mr. Sedgwick showed the committee a National Grid proposal map marking where power lines may be put underground. These were the stretches passing through the AONB and through the Stour Valley. Mr. Sedgwick explained that there was a strong argument to extend these to include landscape viewed from the AONB and also the Brett Valley. The Parish Council was invited to comment on National Grid's proposal and it was agreed that Mr. Sedgwick and Mrs. Klimowicz would draft a response to be circulated to Councillors and agreed via email. **Action** - VK/ ASe.

12. The Downs – 3 letters and verbal comments had been received from residents expressing concern over the untidy appearance of the Downs. Mr. Sedgwick reminded the Council that a trial wild-flower meadow had been agreed and that this would take around 2 years to establish. It was however noted that the area set aside for the trial was larger than envisaged by some Councillors. Also the path at the top of the Downs had initially not been cut, but this had since been cleared. Other issues to consider were raised including the clearance of tree suckers, and maintenance of the area immediately in front and to the side of the almshouses. It was decided that options for a management

plan should be presented to the September meeting - **Action** – ASe/ IR/ DS. A response to the residents' concerns would be included in the newsletter – **Action** - ASe.

13. Grit Bins – Mr. Sedgwick reported that a site meeting had taken place with SCC Highways to discuss the proposed sites for new grit bins. In the majority of cases the sites would not be permitted due to their close proximity to the edge of the highway. It was agreed that the Parish Council's plans should be revised in line with Highways comments – **Action** – ASe/ UO.

14. Planning Committee - Mrs. Ennew-Hayter reported on the meeting earlier in the evening and on June 12th.

15. Traffic Working Party – Mrs. Klimowicz reported on the SCC plan, showing different traffic management options, that had been presented to the Traffic Working Party on May 15th. A formal response from the Traffic Working Party had been submitted and a reply was awaited. The plan and the response would be circulated.

16. Streetlighting Working Party – a first meeting had not yet been arranged – **Action** – UO.

17. Hut on Recreation Ground – Mr. Cook reported that two applications for funding eligibility had been made on behalf of the Recreation Ground Committee. It was expected to take around 12 weeks to receive a response.

18. District Councillor's Report – Mr. Cave spoke about Neighbourhood Planning and also the appointment of the new Corporate Manager level of officers. The Parish Council decided to ask a representative from Suffolk ACRE to a future meeting to speak about Neighbourhood Planning – **Action** – Clerk to organise.

19. Reports from Representatives

- (a) Village Hall – Mr. Cook reported that the garden had been tidied and thanked Paul Sycamore for his work.
- (b) Primary School – Mrs. Klimowicz reported that the new building was due to be complete by the end of July. The school had received a 'good with outstanding features' OFSTED report and would undergo a Statutory Inspection of Anglican Schools.

20. Footpaths –

- (a) Mr. Shrosbery reported that he had met with Kevin Verlander from SCC to discuss the cutting schedule for paths maintained by SCC.
- (b) The Parish Council had instructed Mortimers grass contractors to cut 5 overgrown paths since the last meeting. It was agreed that Mortimers should be asked to take on regular maintenance of permissive footpath 13a along Park Road; this would probably require two cuts each year. **Action** - Clerk to speak to Mortimers.
- (c) The possibility of extending the permissive path along the B1087 down to Nayland had been raised by Mr. Cave following requests from Nayland residents. The Council decided that it was too soon to consider this as the Tendring Hall Estate would require time to ensure that the existing path was used responsibly before considering any extension to it.

21. Welcome Pack – a copy was held on disc, the details of which would need checking and updating before new copies were printed. **Action** - ASH/ VK

22. Correspondence

- (a) Councillors were reminded that the circulation folder should be passed on within 3

days if possible. It was decided that a Councillor towards the periphery of the Parish should be given the folder first.

23. Babergh DC and Suffolk CC Matters

- i. SCC – advance notice that a meeting to discuss proposed works on the A12 to close the central gap at Hughes Corner would be held in late September or early October
- ii. Scotland Street bridge reconstruction – this would take place in October and would require the road to be closed. Mrs. Klimowicz had attended a site meeting and reported that the appearance of the bridge would be unchanged.

24. Community Newsletter – Items to be included were maintenance of The Downs and the Village of the Year competition – **Action** – ASe/ ASh.

The meeting closed at 10.18 p.m

Chairman