

STOKE BY NAYLAND PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 5 DECEMBER 2017 AT 7.00PM

Present: Isabelle Reece, Chairman (IR)
Jeremy Bloomfield, Vice Chairman (JB)
Adam Sedgwick (AS)
Vivienne Klimowicz (VK)
Martin Nielsen (MN)
Andrew Collins (AC)
Nicki Bray (NB)
Sean Fry (SF)

Apologies: Stevie Bezencenet (SB)

In attendance: James Dark, Parish Clerk (JD)

17.12.1 APOLOGIES FOR ABSENCE

See above

17.12.2 DECLARATIONS OF INTEREST IN ANY AGENDA ITEM

None declared.

17.12.3 PUBLIC FORUM

No members of the public were present.

17.12.4 MINUTES

The minutes of the meeting held 7 November 2017 were approved and signed.

17.12.5 ROADSIDE ADVERTISING AND PROMOTION

Councillors noted that signs protesting against Konings' plans for expansion had been installed on Clipt Bush Corner on posts owned by the council on land the council maintains. A discussion followed on whether it is appropriate for the council to allow promotional and protest signs on its property. The debate also highlighted limitations in the scope of the council's roadside advertising policy and the need for it to be reviewed.

Action: It was agreed that the clerk will contact the people who installed the signs requesting their removal from Clipt Bush Corner within seven days.

17.12.6 ARRANGEMENTS FOR COMPLIANCE WITH GENERAL DATA PROTECTION REGULATIONS

The clerk explained that under the GDPR regulations which come into force in May 2018, the council will need to appoint a data protection officer and that legal advice is that the DPO may not be the clerk or a councillor. He informed the meeting of a potential commercial provider who could offer a DPO service designed for parish councils' requirements and budgets. In response to a question from VK, the clerk confirmed that it would be legally permissible for a volunteer with appropriate knowledge to act as the council's DPO.

Action: It was agreed that the clerk will make a no obligation expression of interest in the external DPO service.

Action: Councillors will investigate whether there may be a suitable parishioner willing to act as the council's data protection officer on a voluntary basis.

17.12.7 LOCAL AREA DESIGNATION FOR NEIGHBOURHOOD PLAN

AS presented a draft application for the parish to receive Neighbourhood Area designation. He explained that designation is a necessary first step towards implementing a Neighbourhood Plan. Designation would not oblige the parish council to implement a plan.

Action: Following discussion, it was agreed that the Clerk should send an application for Neighbourhood Area designation to BDC.

17.12.8 PLANNING

Chairmanship passed to JB, the planning committee chairman. NB and SF, who are not members of the committee left the meeting. AC remained as a member of the public.

17.12.8.1 Minutes

The minutes of the meeting held 7 November 2017 were approved and signed.

17.12.8.2 Application DC/17/04402 – Beecham’s Farm re-consultation

Members noted that the revised proposals do not address the concerns expressed by the council in its objection to the original application.

Action: It was agreed that the clerk will respond to the re-consultation stating that the original objection stands and requesting that BDC require the applicant to address the issues raised.

17.12.8.3 Application DC/17/05809 - Laurel Cottage tree work

No comments will be submitted.

17.12.8.4 Discussions with the applicant of DC/17/05253 – Scotland Hall Cottage

MN reported that he had met the applicant to raise the planning committee’s view that a more sympathetic design could be achieved by replacing rather than extending the existing building. The applicant told MN that he had considered this course but does not intend to alter the application.

17.12.8.5 Planning applications approved by BDC

The committee noted approval of DC/17/04202 – 2 The Blundens and DC/17/04626 – Bedford House.

17.12.8.6 SCC Minerals and Waste Local Plan consultation

The committee discussed the plan and agreed that it will not respond to the consultation as no sites are within the parish or have main access routes through the parish.

17.12.8.7 Correspondence with BDC on e-consultation issues

The clerk reported that he had not received a formal response to the parish council’s request to receive hard copies of large documents associated with planning applications. Members reiterated their concerns over the current on-line viewing arrangements.

Action: Clerk to pursue relevant BDC official.

17.12.9 DATE OF NEXT MEETING

Tuesday January 9 at 7.30pm in the Village Hall.

The Chairman closed the meeting at 7.40pm.