

**STOKE BY NAYLAND PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 21 AUGUST 2018 AT 7.00PM**

Present: Isabelle Reece, Chairman (IR)
Andrew Collins (AC)
Martin Nielsen (MN)
Vivienne Klimowicz (VK)
Sean Fry (SF)
Nicki Bray (NB)
Stevie Bezencenet (SB)

Apologies: Adam Sedgwick (AS)

In attendance: James Dark, Parish Clerk (JD)

18.8.1 APOLOGIES FOR ABSENCE

See above.

18.8.2 DECLARATIONS OF INTEREST IN ANY AGENDA ITEM

None declared.

18.8.3 PUBLIC FORUM

No members of the public were present.

18.8.4 WORK ON THE DOWNS HANDRAIL

The meeting discussed whether the part of the handrail pointing down the slope should be retained, given that it is not on a public footpath, and considered the potential liability implications.

Action: It was agreed that this part of the handrail should be removed. VK requested the minutes note the voting record: In favour: IR, VK, SL; Against, MN, AC; Abstained: NB, SB.

Action: It was agreed that the clerk should write to the contractor asking on what basis he had laid that part of the rail. A decision on whether the contractor should cover part of the cost of removal would be made on that basis.

The meeting discussed concerns expressed at the councillors' site visit over the shaping of the tops of the posts and splits in some parts of the wood. The contractors' concerns over payment and his position on this issue were also noted.

Action: It was agreed that the council would pay the cost of materials (£628.32) and request that the contractor return to round the tops of the posts. The balance would be paid on completion.

Action: It was agreed that the clerk should write to the contractor requesting he attend the site to discuss the condition of the wood and how long it will last given the splits.

18.8.5 FUTURE AGENDA ITEMS

- Review of financial regulations
- Specification and monitoring of construction works

The chairman closed the meeting at 7.30pm.