

Bank reconciliation – pro forma

Name of smaller authority: **_Stoke by Nayland Parish Council**

County area (local councils and parish meetings only): **Suffolk**

Financial year ending 31 March 2018

Prepared by (Name and role): **James Dark, Clerk/RFO**

Date: **12/04/18**

Balance per bank statements as at 31 March 2018: £ £

Community Account	11274.93	
Business Premium Account	5137.96	
	<hr/>	16,412.89

Petty cash float (if applicable): N/A

Less: any un-presented cheques at 31 March 2018

101446	(202.40)	
101447	(11.99)	
101448	(35.00)	
101449	(174.33)	
101450	(11.99)	
101451	(170.00)	
101452	(174.33)	
101453	(18.71)	
101455	(35.00)	
	<hr/>	(833.75)

Add: any un-banked cash at 31 March 2018: N/A

Net balances as at 31 March 2018 (Box 8)	<hr/>	<u>15,579.14</u>
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows: CASH BOOK:

Opening Balance 1 April 2017	12,597.47
Add: Receipts in the year	13,235.83
Less: Payments in the year	(10,254.16)

Closing balance per cash book as at 31 March 2018

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