

RFO report for 3 September 2019 PC meeting (Position at 30 Aug 2019)

1. Financial statement

Community Account balance per bank statement 29 July 2019	£28,950.61
Business Savings Account balance per bank statement 29 July 2019	£5,150.78
Balance	£34,101.39
Unpresented approved cheques	(£695.86)
Orders requested for approval	(£2,422.16)
Net Balance (assuming approval of orders requested)	£30,983.37

2. Orders requested for approval

Issued cheques requested for approval	Cheque	Sum
K Hawes – Grass cutting	101533	£400.00
BDC – Election costs	101534	£107.78
K Hawes – Grass cutting	101535	£200.00
Unissued cheques requested for approval	Cheque	Sum
Adamson Conservation – War memorial refurb	101536	£1092.00
K Hawes – Grass cutting	101537	£200.00
J Dark – Clerk salary July/August	101538	£398.40
J Dark – Clerk expenses July/August	101539	£23.98
Total		£2,422.16

3. Unpresented approved cheques

Item	Cheque	Sum
J Dark – Clerk salary May/June	101524	£398.40
J Dark – Clerk expenses May/June	101525	£77.26
Road Runner – Speed gun recalibration	101527	£220.20
Total		£695.86

4. Receipts

VAT refund	£85.01
Groundwork grant	£7,420

5. Bank reconciliation

Cash book opening balance 1 April 2019	£27,056.69
Receipts	£13,919.08
Community A/C cheque payments	(£9,713.93)
PWLB repayment 2 May	(£278.47)
Cash book balance:	£30,983.37

6. Insurance

Quotes being sought for consideration at the meeting

7. Bank mandate

Requests to

- Sign form for removal of former councillor
- Appoint additional signatory