

## RFO report for 3 May 2022 PC meeting (Position 26 April 2022)

### 1. Financial statement

Community Account balance per bank statement 29 March 2022	£21,774.29
Business Savings Account balance per bank statement 29 March 2022	£5,160.60
<b>Balance</b>	<b>£26,934.89</b>
Unpresented approved cheques	(£95.00)
Unpaid orders requested for approval	(£1,808.72)
<b>Net Balance (assuming approval of orders requested)</b>	<b>£25,031.17</b>

### 2. Orders requested for approval

Direct debit payments	Date	Sum
Information Commissioner – fee for 2022/23	11/03/21	£35.00
<b>Total paid orders</b>		<b>£35.00</b>
<b>Payments to be made by Bank Transfer</b>		
*SCC – Streetlighting maintenance/energy bill 21/22	Transfer	£391.46
HMRC – Clerk tax Q4 21/22	Transfer	£153.60
SALC – membership 22/23	Transfer	£341.45
SALC – payroll half year to Mar 2022	Transfer	£54.00
J Dark – Clerk salary Mar/Apr	Transfer	£726.19
J Dark – Clerk expenses Mar/Apr	Transfer	£23.98
**S Fry – data expenses plus expired cheque 101556	Transfer	£118.04
<b>Total unpaid orders</b>		<b>£1808.72</b>

### 3. Unpresented approved cheques

Item	Cheque	
Village Hall – meeting venue	101631	£35.00
Village Hall – meeting venue	101629	£60.00
<b>Total</b>		<b>£95.00</b>

\*Bill from SCC revised to take out charges for 2xlights in Thorington St which have been removed and light on the Downs which SCC say they will remove ASAP. Includes smaller charges for light outside 9 Sudbury Rd which has not been removed.

\*\*Bill from Sean Fry made up of:

- (1) £20x5 monthly data charges Nov-Mar and £10.97 service set up charge to enable WiFi access for remote attendance at meetings;
- (2) £7.07 expenses previously approved (cheque issued has expired).

### 4. Receipts since last report

Interest £0.13

### 5. Bank reconciliation

Cash book opening balance 1 April 2022 £26,839.89\*

Receipts £0

Community A/C payments (assuming approval of orders requested) £1,808.72

**Cash book balance: £25,031.17**

\*Adjusted upwards by £7.07 as cheque 101556 will not be cashed

### 6. Data package

The parish council is paying £20 per month for data to enable virtual attendance meetings. A decision is requested on whether to continue with unlimited data at this cost or switch to a pay as you go package or cease purchase of data. The VH has indicated that it is unlikely that other groups using the hall would make use of Wifi.

### **7. Clerk pay rate**

The Clerk's pay rate for 2021/22 has been increased from £10.24 per hour to £10.42 per hour in line with the nationally agreed rate for the grade. The increase is backdated to the start of 21/22 and a backdated payment is included in the Clerk's April 22 wage slip. The delay to the 2021/22 rate increase is due to a protracted national-level negotiation.

### **8. 2021-22 CIL Report**

The council is asked to approve the CIL report.

### **9. Exercise of Public Rights for 2021-22 accounts and documents**

The council is asked to approve 20 June to 29 July as the period for the Exercise of Public Rights.