

RFO report for 2 November 2021 PC meeting (Position 26 October 2021)

1. Financial statement

Community Account balance per bank statement 29 Sept 2021	£25,090.51
Business Savings Account balance per bank statement 29 Sept 2021	£5,160.34
Balance	£30,250.85
Unpresented approved cheques	(£440.65)
Unpaid orders requested for approval	(£941.68)
Net Balance (assuming approval of orders requested)	£28,868.52

2. Orders requested for approval

Payments to be made by bank transfer	Cheque	Sum
J Dark – Clerk salary Sept/Oct	Transfer	£409.60
J Dark – Clerk expenses Sept/Oct	Transfer	£23.98
HMRC – Clerk Tax Q2	Transfer	£153.60
Geosphere – Mapping Sub	Transfer	£40.50
Community Action Suffolk – Website Hosting	Transfer	£60.00
St Mary's Church – Churchyard maintenance	Transfer	200.00
SALC – Payroll to 30 Sept	Transfer	£54.00
Total unpaid orders		£941.68

3. Unpresented approved cheques

Item	Cheque	
Sean Fry - expenses	101556	£7.07
J Dark – Clerk salary July/August	101622	£409.60
J Dark – Clerk expenses July/August	101623	£23.98
Total		£440.65

4. Receipts since last report

Interest	£0.13
Precept H2	£6,650.00

5. Bank reconciliation

Cash book opening balance 1 April 2021	£18,084.97
Receipts	£18,086.03
Community A/C payments (assuming approval of orders requested)	£7,302.48
Cash book balance:	£28,868.52

6. Insurance

The insurance has been renewed. Following correspondence between Sean Fry and the company, the assets have been re-classified. The premium has reduced and the company has said it will provide a refund of £42.83.