RFO report for 1 March 2022 PC meeting (Position 22 February 2022)

1. Financial statement

Community Account balance per bank statement 28 Jan 2022	£23,274.74
Business Savings Account balance per bank statement 28 Jan 2022	£5,160.47
Balance	£28,435.21
Unpresented approved cheques	(£500.65)
Unpaid orders requested for approval	(£1,066.87)
Net Balance (assuming approval of orders requested)	£26,867.69

2. Orders requested for approval

Payments to be made by Cheque	Cheque	Sum
Village Hall – meeting venue	101631	£35.00
Payments to be made by Bank Transfer		
J Dark – Clerk salary Jan/Feb	Transfer	£409.60
J Dark – Clerk expenses Jan/Feb	Transfer	£42.67
Smith of Derby – Clock maintenance	Transfer	£579.60
Total unpaid orders		£1,066.87

3. Unpresented approved cheques

Item	Cheque	
Sean Fry - expenses	101556	£7.07
J Dark – Clerk salary Nov/Dec	101627	£409.60
J Dark – Clerk expenses Nov/Dec	101628	£23.98
Village Hall – meeting venue	101629	£60.00
Total		£500.65

4. Receipts since last report

None

5. Bank reconciliation

Cash book opening balance 1 April 2021	£18,084.97
Receipts	£18,944.95
Community A/C payments (assuming approval of orders requested)	£10,162.23
Cash book balance:	£26,867.69

6. Data package

The parish council is paying £20 per month for data to hold virtual meetings. A decision is requested on whether to continue with unlimited data at this cost or switch to a pay as you go package. The VH has indicated that it is unlikely that other groups using the hall would make use of Wifi.

7. Insurance

The following values are suggested for bridges in Rowley Wood to be added to the PC's insurance.

- 1. Rowley Wood Footbridge £800
- 2. Layby Footbridge £400
- 3. Sowers Brook Footbridge(s) £2,000

Stoke by Nayland Parish Council 22 February 2022