

MEETING OF STOKE-BY-NAYLAND PARISH COUNCIL

**You are duly summoned to an extraordinary meeting to be held in the Village Hall
on Tuesday 4 April 2017 at 7.30pm**

AGENDA

- 17.4.1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 17.4.2 TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ANY AGENDA ITEM**
- 17.4.3 PUBLIC FORUM**
Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may speak for a maximum of two minutes, and may not take part in the Parish Council meeting itself.
- 17.4.4 MINUTES OF LAST MEETING**
To approve the minutes of the meeting held on Tuesday 7 March 2017
- 17.4.5 FINANCIAL MATTERS**
17.4.5.1 Approval of cheques submitted
17.4.5.2 Approval of final payment to previous clerk
17.4.5.3 RFO's report
17.4.5.4 To carry out a financial risk assessment
17.4.5.5 To assess the effectiveness of internal financial controls
- 17.4.6 CLERK'S AND CHAIRMAN'S CORRESPONDENCE**
- 17.4.7 COMMUNITY NEWSLETTER**
To identify items to be highlighted
- 17.4.8 OUTSTANDING ISSUES / FUTURE AGENDA ITEMS**
- 17.4.9 TO CONFIRM DATE OF NEXT MEETING**
Tuesday May 2 2017 in the Village Hall at 7.30pm, preceded by Planning Committee Meeting

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