

STOKE BY NAYLAND PARISH COUNCIL

A Meeting of the Parish Council will be held
at The Village Hall, Stoke by Nayland on Tuesday 12 May 2015 at **7.00** pm

AGENDA

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

On items on the agenda and consideration to granting dispensations where appropriate

5. COUNCILLOR VACANCIES

Council to consider co-option to fill the 3 vacancies

6. PUBLIC FORUM

An opportunity for the public to raise matters which are the responsibility of the Parish Council. Each person to be allowed to speak for a maximum of 2 minutes

7. APPOINTMENT OF REPRESENTATIVES

- 7.1 For the following organisations:
Recreation Ground Committee
Suffolk Association of Local Councils (SALC)
Village Hall Management Committee

- 7.2 To report on the following activities:
PCC
Stoke by Nayland Primary School
Transport
Lady Anne Windsor Charity

8. APPOINTMENT OF PLANNING COMMITTEE

9. MINUTES - to approve the minutes of the Planning Committee and Parish Council meetings held on 10 March 2015 and the Annual Parish Meeting held on 7 April 2015

10. REPORTS FROM COUNTY COUNCILLOR, DISTRICT COUNCILLOR AND POLICE

11. PLANNING MATTERS

- 11.1 To consider Planning Applications received:
11.1.1 B/15/00455/TCA Rose Cottage, Thorington Street CO6 4SN – reduce size of oak tree by 15%
11.1.2 B/15/00379/FUL Oak Farm, Park Road – construction of a new section of internal trackway to serve the farm, commercial buildings and adjacent agricultural land
11.1.3 B/15/00274/FUL Annexe at Rouses Farm, Calves Lane – change of use of agricultural outbuilding to Class B1, for cake-making business
11.2 To note planning decisions received
11.3 To receive an update on the AONB consultation

12. HIGHWAYS

- 12.1 Report from Traffic Working Party
12.2 Report from Road Safety Working Party and to consider the conditional grant offer received from the Big Lottery Fund
12.3 To consider the offer from the AONB to contribute £300 to the proposed work at Clipt Bush

- Corner
- 12.4 Car park signs
- 12.5 Other outstanding highways issues

13. FOOTPATHS

- 13.1 Footpath Maintenance and arrangements for payment of invoices
- 13.2 Dedham Vale Society grant for replacement of stiles with gates west of Valley Farm, and proposed contribution to breakfast cost
- 13.3 Downs Footpath – to consider letters received from Summers Wykes-Sneyd dated 17/12/14 and the Lady Anne Windsor Charity on 7/4/15
- 13.4 Church Lane – to receive an update on the position

14. STREET LIGHTING

- 14.1 Report from Street Light Working Party
- 14.2 To consider whether to pay for standard or basic maintenance for 2015-16

15. VILLAGE LOCK UP

- To receive an update

16. POWER OF COMPETENCE

- To consider adoption of The General Power of Competence

17. FINANCIAL AND AUDIT MATTERS

- 17.1 To approve payments made since last meeting
- 17.2 To approve payment of invoices listed on attached sheet
- 17.3 To approve end of year accounts
- 17.4 To receive and approve the internal audit report
- 17.5 To approve the Annual Accounting Statement and Annual Governance Statement for the year ended 31 March 2015 for submission to the external auditor
- 17.6 To consider the Working Party on Longer Term Finances
- 17.7 To consider a donation to the Recreation Ground
- 17.8 To consider adding a signatory to the bank account
- 17.9 To consider the position regarding s106 monies
- 17.10 To confirm the requirements of the Transparency Code regarding information to be posted on the Council website

18. TO RECEIVE REPORTS FROM REPRESENTATIVES FROM OTHER BODIES

- 18.1 Village of the Year
- 18.2 Stoke by Nayland Twinning
- 18.3 Stoke by Nayland Website
- 18.4 Other

19. CLERK'S and CHAIRMAN'S CORRESPONDENCE

20. OUTSTANDING ISSUES not dealt with elsewhere on this agenda

21. FUTURE AGENDA ITEMS

22. FUTURE MEETINGS

- To confirm dates of Parish Council meetings for 2015

23. COMMUNITY NEWSLETTER

- To agree items to be highlighted and the format of entries